



Court Lane Infant Academy and Court Lane Junior Academy Covid-19 September 2020-21 Parent Protocol

From September all children are required to attend school. Working in partnership with parents to create a collective and safe response to return to school we will ensure that our children are provided with the education that they deserve. In order to minimise the risk of infection and therefore protect your children and our staff, and all parents and carers dropping off and collecting children, we would ask you to observe the following protocols with your child every day until further notice. The government advise you to minimise the number of childcare providers you call upon to reduce the sources of contact. At the end of this letter there are links to relevant government guidance that you may find of use.

- ❖ Parents are expected to drop their child to school, one adult per family and **confirm adherence to these protocols and that their child is healthy**. Each morning please check your child's temperature and for any signs of symptoms of a cough, sore throat, a rash, loss of smell or taste, stomach pains or swollen glands. **If your child, or anyone in the household has ANY of these symptoms DO NOT bring them to school** and please inform the relevant school office.
- ❖ You will be expected to self-isolate and adhere to NHS test and trace requirements. If your children, or anyone in the household, is symptomatic our schools must be told immediately. Then please let us know results of the test, as we are required to log the outcome. We will of course have to follow and action Public Health England protective measures for those that anyone with a positive result has been in contact with.
- ❖ Holidays should not be taken in term time. If you and the family are travelling abroad, or planning a holiday out of the UK, you must follow quarantine advice for the required period for relevant countries and inform the school of this. Whenever possible your child will be given learning that they can access from your quarantine base if they are well and cannot be in school.
- ❖ Wash hands before leaving the house every morning and encourage your child to refrain from touching anything on the journey to school. On arrival in school children will wash their hands again.
- ❖ Drop off and pick up will only be permitted during your child's class bubble's allocated ten minute slot; Please stick to the entrances and times you have been allocated. We are unable to respond to requests for specific groups or times. Please enter and exit through the allocated gate and route - these will be confirmed in a separate letter.
- ❖ If dropping off more than one child please still use allocated routes and times.
- ❖ Socially distance when children are awaiting entry to the school and please be patient with staff who will be welcoming children, and offering positivity and reassurance. Regrettably, staff will not be able to talk to adults at drop off or pick up to ensure a swift entry and exit and minimise contact with adults.
- ❖ When picking up children at the Infants please stand in the allocated area keeping 2 metres apart. At the Junior school you will be asked to drop off and collect from a specific gate. Please be courteous and considerate to all the local resident's front pathways, driver's access to cars and gardens.
- ❖ Please do not gather to socialise with other parents and show good respiratory hygiene, we aim to provide a good example to all our children.
- ❖ Whilst face masks are required for public transport and in shops and supermarkets, they are not used in school. We will provide your child with a small zippy packet to keep them safely in whilst in school. However they will need to be able to take the face mask off themselves. If they can't you will have to take it off for them please.
- ❖ Parental entry to school will only be permitted if pre agreed or in an emergency. If you need to speak with an adult please ring the appropriate school office. If a matter is urgent then please come to the

main school office, ring the buzzer and wait for staff to respond. Please keep your distance from any other parent who may be waiting at the office.

- ❖ There is no vehicular access, at any time, to either CL site/carpark. Dogs should not be brought into the grounds and any bikes or scooters used to healthily travel to/from school, have to be pushed once children are through the gates.
- ❖ Please ensure any school packed lunches required are ordered in advance via Scopay. Please note a buffet style packed lunch only is available.
- ❖ Please do not allow your child to bring additional belongings to school daily – they must only bring a coat, hat, water bottle, lunch (if not pre-ordered from school) and snack in a named carrier bag. All other equipment will be provided.
- ❖ Reading and library books will be taken home weekly on a Friday and should only be brought back to school on the following Friday.
- ❖ Infant PE kits will remain in school for the half term. Junior PE kits may be sent home for washing on a Friday and returned the following Monday.
- ❖ Children are to wear school uniform please and send the children in clean clothes daily. With increased use of outdoor opportunities and limits on the use of cloak rooms, trainers are advised to be worn to support safer physical activity, without changing. Black or grey trainers please.

Please ensure each of our schools have the most up to date contact number and medical information about your child (children).

Thank you in anticipation.

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term>

<https://www.gov.uk/government/publications/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19-outbreak>