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Head Teacher of Court Lane Academies: Mrs Judith Ramshaw

16<sup>th</sup> October 2020

Dear Parent/carers,

As you know the infection rate in Portsmouth is rising significantly I am therefore writing to advise you to be particularly vigilant with hand washing, face coverings and social distancing.

We have been advised that there has been a confirmed case of COVID-19 within the school community. This individual was already self-isolating well before their symptoms emerged and therefore Public Health England have advised us that no one in the school needs to self-isolate. We thank the family for being so vigilant as this has meant the school is not required to take any further action. **Your child can, therefore, attend both Court Lane schools as normal** and carry on with their usual activities provided they remain well.

Please can we take this opportunity to remind you of the following information.

The most common symptoms of coronavirus (COVID-19) are recent onset of:

- new continuous cough and/or
- high temperature and/or
- a loss of, or change in, normal sense of taste or smell (anosmia)

**For most people, coronavirus (COVID-19) will be a mild illness.**

If your child develops symptoms of COVID-19, they should remain at home for at least 10 days from the date when their symptoms appeared. You should also arrange a test for your child at [nhs.uk/coronavirus](https://www.nhs.uk/coronavirus) or by calling 119. Please let the school know if your child is being tested for coronavirus.

#### How to stop COVID-19 spreading

There are things you can do to help reduce the risk of you and anyone you live with getting ill with COVID-19

- wash your hands with soap and water often – do this for at least 20 seconds <https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/>
- use hand sanitiser gel if soap and water are not available
- wash your hands as soon as you get home
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards

#### Further Information

Further information is available at <https://www.nhs.uk/conditions/coronavirus-COVID-19/>

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Within the Court Lane Academies we are taking a number of measures to keep our children and staff safe and as parents there are a number of ways you can help us. Please remember that:

- There should only be one adult accompanying children at pick up/drop off times within the school grounds.
- You should arrive at school for the allocated pick up and drop off time, not before and please stagger your arrival during this time as this eases congestion at the beginning of each staggered time.
- Once you have dropped off or collected your child, to avoid congestion, if possible please vacate the immediate area around school.
- It is important when queuing that you keep to one side of the path so that others can pass and please respect residents' entrances.
- Social distancing must be maintained by all.

We have continued to strongly encourage you to wear face coverings when dropping off and picking up your children. Due to the rise in cases in Portsmouth, we are now asking you all to wear a protective face covering if you are coming on to either of our school sites.

Thank you for your co-operation.

Yours sincerely,



Mrs J Ramshaw and Mrs K Geddes