



Court Lane Infant Academy and Court Lane Junior Academy Covid-19 Parent Protocol

From 8th March 2021 all children are required to attend school. Working in partnership with parents to create a collective and safe response to returning to school we will ensure that our children are provided with the education that they deserve. In order to minimise the risk of infection and therefore protect your children and our staff, and all parents and carers dropping off and collecting children, we would ask you to observe the following protocols with your child every day until further notice. The government advise you to minimise the number of childcare providers you call upon to reduce the sources of contact. At the end of this letter there are links to relevant government guidance that you may find of use.

- ❖ Parents are expected to drop their child to school, one adult per family and **confirm adherence to these protocols and that their child is healthy**. Each morning please check your child's temperature and for any signs of symptoms of a cough, loss of smell or taste. **If your child, or anyone in the household has ANY of these symptoms DO NOT bring them to school, arrange a PCR test** and please inform the relevant school office.
- ❖ You will be expected to self-isolate and adhere to NHS test and trace requirements. If your children, or anyone in the household is symptomatic our schools must be told immediately. Then please let us know results of the test, as we are required to log the outcome and advise close contacts to isolate. We will of course have to follow and action Public Health England protective measures for those that anyone with a positive result has been in contact with.
- ❖ Whenever possible your child will be given learning that they can access from home if they are well and cannot be in school due to isolation requirements.
- ❖ If you and the family are travelling abroad, you must follow quarantine advice for the required period for relevant countries and inform the school of this.
- ❖ Wash hands before leaving the house every morning and encourage your child to refrain from touching anything on the journey to school. On arrival in school, children will sanitise or wash their hands again.
- ❖ Face masks must be worn on the school site unless you are medically exempt.
- ❖ Drop off and pick up will only be permitted during your child's class bubble's allocated ten minute slot; **please stick to the entrances and times you have been allocated and do not arrive beforehand**. We are unable to respond to requests for specific groups or times. Please enter and exit through the allocated gate and route - these will be confirmed in a separate letter.
- ❖ If dropping off more than one child please still use allocated routes and times and wherever possible; wait away from the school site and other people.
- ❖ Please be patient with staff who will be welcoming children, and offering positivity and reassurance. Regrettably, staff will not be able to talk to adults at drop off or pick up to ensure a swift entry and exit and minimise contact with adults.
- ❖ When picking up children at the Infants please stand in the allocated area keeping 2 metres apart. At the Junior school you will be asked to drop off and collect from a specific gate. Please be courteous and considerate to all the local resident's front pathways, driver's access to cars and gardens.
- ❖ Please do not gather to socialise with other parents and show good respiratory hygiene, we aim to provide a good example to all our children.
- ❖ Parents should not enter the school without an appointment. If a matter is urgent, then please come to the main school office, ring the buzzer and wait for staff to respond. Please keep your distance from any other parent who may be waiting at the office.
- ❖ There is no vehicular access, at any time, to either Court Lane site/carpark. Dogs must not be brought into the grounds and any bikes or scooters have to be pushed once children are through the gates.
- ❖ Please ensure any school hot lunches are ordered in advance via Scopay.

- ❖ Children should only bring a coat, hat, water bottle, lunch (if not pre-ordered from school) and snack in a named carrier bag. All other equipment will be provided.
 - ❖ Reading and library books will be taken home weekly on a Friday and should only be brought back to school on the following Friday.
 - ❖ Infant PE kits will remain in school for the half term. Junior PE kits may be sent home for washing on a Friday and returned the following Monday.
 - ❖ Children are to wear school uniform, however trainers (preferably black or grey) are advised.
- Please ensure we have the most up to date contact number and medical information for your child, including whether they are clinically vulnerable.**

Thank you in anticipation.

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak>

<https://www.gov.uk/government/publications/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19-outbreak>