

**Court Lane Junior School
Portsmouth**

**Site Maintenance Assistant
Permanent
Start: February 2022**

15 hours per week / (52 weeks)
Monday – Friday 3.30pm – 6.30pm

Salary: £19,312 – £20,493
Actual Salary: £7,829 - £8,307 per annum

Located in the north of Portsmouth, Court Lane Junior School is proud of its caring ethos, encouraging and supporting children to be inspired, excel and work together. The academy is a positive and active place to work and we believe that success here is built on strong relationships between everyone involved in the academy.

We are looking for an energetic and enthusiastic person to join our committed team. In liaison with the Site Manager you will be responsible for the maintenance and security of the school premises, ensuring the school meets with the health and safety legislation and is a safe environment for the school community. This will include daily security checks, setting of alarms, locking of buildings and attending alarm call-outs. The maintenance of the school includes overseeing contractors when on-site, undertaking repairs and maintenance of the buildings and grounds as may be reasonably required. You will be required to maintain accurate records, manage the cleaning team and assist with the evening clean where required.

In return, you will be part of the University of Chichester Academy Trust, bringing you added benefits and opportunities. You will find that each of our Academies has a unique identity, but a shared belief in creating a positive and enriching environment, where all staff feel valued.

Visits to the school are strongly encouraged and welcomed; please ring the school office to arrange an appointment. **Tel:** 02392 375444

You can apply for this vacancy by requesting an application pack from the school office or by downloading an application form and supporting documents from either the [Trust website](#) or [school website](#). Please send the completed application form to the school by e-mail to admin@courtlanejnr.co.uk

Closing date 9.00am 28 January 2022

Interview: 2 February 2022

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.