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22th September 2023

Dear Parents/Carers,

Christmas card design permission

As you will be aware, schools are required to comply with GDPR and this includes in our fundraising efforts.

As in previous years CLACA have supported the school through various fundraising activities, including the production of unique Christmas cards designed by your child. This has been very well received and CLACA would like to run this again. The children will be asked to design their cards in school and these will then be available online to purchase via mychildsart and will be delivered directly to you.

In order to comply with GDPR we need to seek permission for your child's full name, school and class to be sent to mychildsart.co.uk as it will be included on the Christmas card design. Unfortunately, due to the volume of designs received and printed, the company are unable to process orders without these details.

We would be grateful if you could confirm that you are happy for your child's name and class to be included on the Christmas card design which is sent to the company. Please complete the short online permission form <https://forms.office.com/e/TBAkk8274w> by **Thursday 4th October**. (Unfortunately if consent is not received we will be unable to send your child's design to the company).

Please note, this does not commit you to making any purchases. Further information on the use of data by mychildsart is available on their website: <https://mychildsart.co.uk/order/fag/>

If you have any questions concerning this please contact CLACA directly.

Yours sincerely,

Mrs Flitton
Headteacher