



<p style="text-align: center;"><b>PTA Meeting</b>  Monday 13<sup>th</sup> January 2020 at 7:30pm.</p>		
<b>Attendees</b>	Kati Leunig (Chair), Shaun Stenning (Treasurer), Suzie Richardson (Secretary) Sarah Lewis Kelly Anderson Mrs Ramshaw Mrs Reynolds	
<b>Apologies:</b>	Rachel Lovett, Liz Kelly, Izzy Cordery, Nicky Stoneman, Lucy Jones	
Item	Comments	Action
Minutes of the previous meeting	Minutes agreed as accurate	
Matters Arising	<p>The PTA provided the Christmas crackers for the children again last year and mince pies for staff and Mrs Ramshaw thanked the PTA for this donation.</p> <p>Kati thanked Suzie for taking ownership for the noticeboard. Key to be handed over in next couple of days and Suzie will update it regularly. <span style="float: right;">SR</span></p> <p>We discussed other ways to bring money into the PTA. Sarah Lewis asked about approaching Tesco again. <span style="float: right;">KL</span></p> <p>Amazon smile donate to charities and we can look into getting CLJS on the list. Suzie Richardson reported back that Amazon wish list has been successful in the Infant school and they did it for a specific event and there are opportunities to run it for specific events or as a general list throughout the year for parents to view and make purchases for the school. <span style="float: right;">SR</span></p> <p>The Portsmouth lottery donate to local charities and we have a trickle that comes in from them so this is a good one to remind parents about. Info can be added to the PTA noticeboard. <span style="float: right;">SR</span></p> <p>A PTA presence at parents evenings was discussed. Sarah Lewis said from a parents point of view it might not be a good time but maybe worth doing PTA posters for each classroom. We can also use posters in classrooms to promote events such as quiz night. <span style="float: right;">SR</span></p> <p>Summer Fair discussion took place. A USA Independence day theme was agreed as the date of the summer fair is 4<sup>th</sup> July.</p> <p>We need to start looking which stall holders are attending and ensure there is no repeat on stalls. We should also be mindful about stalls we book. For example, the school wish to run the food because it's a big earner – BBQ, popcorn (check the machine, believed to have a broken</p>	

	<p>pane of glass and needs PAT testing (Mrs Reynolds will enquire), candy floss (need to hire a machine).</p> <p>The volunteers who ran the BBQ in previous years have now left the school. We also need the equipment. Unknown who will man the BBQ as yet for this year.</p> <p>Events/entertainment to consider:</p> <p>The street dance person that came to assembly.  “My Boy Can” group.  A rock choir?</p> <p>PRAS (Portsmouth Reptile amphibian society) This is a hit with attendees.</p> <p>Bouncy castle was donated last year and hopefully we can get the same again this year.</p> <p>Cake design competitions for adults and children with themed Artwork cakes.</p> <p>Stocks – a success in the past on a nice day. Will need some willing staff!</p> <p>Mrs Ramshaw has mentioned the raffle tickets. They need to be printed in advance and we must bear this in mind to ensure sufficient time. These are also sold prior to the day itself.</p> <p>Match funding for the summer fair – Ellie Savidge has a Barclays contact which we can follow up with.  Liz Kelly’s sister works for Lloyds bank so this is another avenue to explore.  Julie Davenport also might have a contact.</p>	KR
Finances	<p>Monies raised from Christmas - £715 Christmas cards, and £217 from the decorations. The current balance is £10159.</p> <p>The student with the University of Chichester who is going to update/decorate and add a sensory input to the beach hut (Mrs Reynolds bought this to the previous PTA meeting) is looking at approx. £300 input, which the PTA are happy to match.</p> <p>Talked again about the work benches and tables for outdoors – SS has a brochure at home and will take a look and see what is available.</p>	
Support for PTA	Plenty of volunteers came forward for the film night and there seems to be a good momentum for offers of help currently.	
Forthcoming Events	<p>Film night – Wednesday 22<sup>nd</sup> January.  Letters have gone home. Tickets will need to be written out, which Suzie and Sarah will do on Friday afternoon. We will ask if anyone has the film before PTA buy it.  Stock cupboard will be checked by Kati for supplies (chip cones etc)  Shaun to contact chip shop to give them notice of film night.</p> <p>Disco – For the next disco we discussed a more environmentally alternative to the glow sticks. A possibility is neon friendship bands and these will be considered for future discos but stock to be checked first as we will use up any remaining glow sticks. The next disco is on Wednesday 4<sup>th</sup> March and a</p>	SR/SL  KL SS

	<p>trial of one disco for the whole school is being trialled from 5.30-7pm. Mr Tall to be booked.</p> <p>Helpers needed for the disco – approx. 12. PTA will recruit nearer the time. Letters home to be sent out Monday 24<sup>th</sup> February and give parents until the Friday to reply. Event will need to be ticketed.</p> <p>Quiz night is coming up on Friday 13<sup>th</sup> March. The quiz master is booked. Extras for the night – raffle and blackout tickets. Parents and Staff to be asked for raffle prizes. Letters to go out before half term by Weds 12<sup>th</sup> February.</p> <p>Kati to email village hotel for donation prize.</p>	<p>KL/SR</p> <p>KL/SR</p> <p>KL</p>
AOB & date for next meeting	<p>Specific meeting for summer fair date set for core committee – Wednesday 26<sup>th</sup> February from 6pm onwards.</p> <p>Newsletter – please add mention of the quiz night for parents to plan!</p> <p>Send minutes to Hannah Wilding to go on school website.</p>	<p>KL/SR</p> <p>SR</p>
Next meeting: Summer Fair core committee Wednesday 26 <sup>th</sup> February from 6pm ICT1		